

GCSE Physical Education Moderation Process.

Pre- Moderation:

- You will be contacted by your Moderator before the end of November to arrange a date for moderation.
- Your PE1 & PE2 documents will need to be submitted to your Moderator by the first Friday in March or two weeks before your moderation date (whichever is earliest).
- PE1 / PE2 mark sheets for Full and Short Course can be located on the examination board websites as can all Candidate Authentication Sheets. The latter forms must be completed by teaching staff and candidates in full and copies provided for the Moderator.
- PE1 forms must be completed in accordance with the instructions given on the form and be correctly annotated. Staff should ensure that the activities being assessed comply with the guidance provided in the appropriate PE specification.
- PE2 forms must be completed in descending rank order of mark awarded. Space is available on the form to provide supporting evidence e.g., which athletics event they are being moderated in.
- Once the Moderator has received your paperwork, they will let you know which activities they would like to see on the day (please remember that anything that cannot be shown live on the day must be available to see via video evidence).

Moderation Day

- The Moderation Day **must** be recorded. This is a mandatory requirement to safeguard centres.
- Please ensure that all candidates are appropriately prepared for each activity that they are being seen in with the correct equipment.
- All candidates must be clearly identifiable in each activity. We recommend that candidates wear numbered bibs for each activity so that the Moderator can easily identify the students. This also applies to video evidence.
- If candidates are performing in individual events on the day, such as swimming or athletics, it is still important that they are identified as the moderation day will be recorded and should the video of the day need to be referred to at a later date, we will need to know which student is competing in each activity.
- Please ensure you have printed out a copy of the PE1 & PE2 documents for the Moderator to refer to on the day.
- It is recommended that you produce a Moderation Day booklet. Within this document you can place the participating candidates, bib number, centre mark and leave room for a Moderator mark. This ensures a smooth and easy moderation day.

Examples

Netball

Name	Bib	Centre mark	Moderator mark & comments
Flora Foster	Red WA	24	
Lauren Tuck	Blue GD	20	

Athletics

Name	Bib	Event	Centre mark	Moderator mark & comments
Joe Berry	1	100m	28	

- All written NEAs need to be available on Moderation Day.
- All Candidate Authentication Sheets should be available on Moderation Day.

Post Moderation Day

- You will not receive any feedback from the Moderator on the moderation itself but will be provided with a comprehensive report of the findings on GCSE results day. Your Exams Officer will be able to provide you with a log in to the WJEC secure site for you to access this.
- Within 7 days of your live moderation, you will need to upload the video evidence of your Moderation Day to IAMIS. You will also need to ensure that with this video evidence you include any supporting documents that can help whoever may need to watch this video identify the candidates.
- You will need to upload your candidate marks onto the IAMIS system by the 5th May.